



## **Privacy Statement**

This statement explains our Privacy Policy and what we do in relation to collecting, storing, using and sharing Personal Information. Our policy may change from time to time and should this occur we will update this document on our web site.

- 1. 360 Commercial Limited (360 Commercial) is committed to protecting the privacy of personal information and collects, stores, uses, shares and retains such information in accordance with the *New Zealand Privacy Act 2020* as amended from time to time.
- 2. 360 Commercial collects, stores, and uses personal information to evaluate the insurance sought by Insurance Brokers on behalf of their clients. We only collect personal information that is necessary to carry out our underwriting and related functions on behalf of the insurers we represent.
- We will only share personal information with third parties where it is necessary for the purpose of risk evaluation, underwriting, noting of financial interest, claims, IT services, meeting regulatory requirements, or the law.
- 4. It is not compulsory for insured parties or prospective insured parties to provide personal information to us, but, if it is not provided we may not be able to provide or renew the insurance sought or to respond to any claim, complaint or dispute.
- 5. If you have provided us with personal information, you have rights under the relevant Privacy Legislation to access and correct your information.
- 6. If you have questions, would like more details about how we manage personal information, wish to access your information, or to make a complaint you may contact us in any of these ways:
  - a. Email our Privacy Officer at: <a href="mailto:admin@360commercial.co.nz">admin@360commercial.co.nz</a>
  - b. Write to 360 Commercial Limited, PO Box 9521, Waikato Mail Centre, Hamilton 3240
- 7. You may also address your complaint directly to the Privacy Commissioner by:
  - a. Telephone: 0800 803 909
  - b. Email: <u>enquiries@privacy.org.nz</u>
  - c. Use the online form at <u>www.privacy.org.nz</u>
- 8. 360 Underwriting Solution's website contains a **Disputes Resolution document**. You may elect to follow this process if you have a dispute with us or wish to lodge a complaint.